

AGENDA

Meeting: Chippenham and Villages Area Board
Place: Bowls Pavilion - Chippenham Sports Club, Bristol Road,
Chippenham, SN15 1NH
Date: Monday 4 November 2024
Time: 6.30 pm

Note – The Area Board are invited to a tour of the Sports Club at 5.00pm and hear further about the Club’s development plans. Light refreshments will also be available.

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6.00pm

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council’s website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)
Cllr Dr Nick Murry, Monkton (Vice-Chair)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham
Cllr Adrian Foster, Chippenham Sheldon
Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and

other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:

Ros.Griffiths@wiltshire.gov.uk

Engagement and Partnership Lead – Alexa Davies – email:

alexa.davies@wiltshire.gov.uk

Senior Democratic Services Officer – Stuart Figini - Email: stuart.figini@wiltshire.gov.uk

Items to be considered	Time
<p>1 Apologies</p> <p>To receive any apologies for absence.</p>	
<p>2 Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 2 September 2024.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.</p>	
<p>4 Chairman's Announcements</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>5 Information Items (<i>Pages 9 - 20</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) 	
<p>6 Chief Constable</p> <p>To receive an update from the Chief Constable, Wiltshire Police – Catherine Roper.</p>	
<p>7 Chippenham Sports Club (<i>Pages 21 - 22</i>)</p> <p>To receive a presentation from the Sports Club.</p>	
<p>8 Consultation on the Chippenham Avon Project</p> <p>To receive a presentation from Andy Wallis, Environment Agency, who will provide an update on the Chippenham Avon Project.</p>	
<p>9 Partner and Community Updates (<i>Pages 23 - 28</i>)</p> <p><u>Written Updates</u> The Board is asked to note any written and online updates attached to the agenda from the following:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team – to follow <p><u>Verbal Updates</u></p>	

To receive any verbal updates from representatives, including:

- Parish Forum Notes – copy attached for the meeting held on 25 September 2024 (Inc. Parish and Town Councils updates)
- Dorset & Wiltshire Fire and Rescue Service – Quarterly update - <https://www.youtube.com/watch?v=wHP0Q6ToS2s>
- Other Community Groups

10 **Area Board Funding** (Pages 29 - 32)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets if all grants are agreed:

Community Area Grant	Older & Vulnerable	Young People
£20,705	£400	£2,500

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG2050	Wiltshire Council – Chatty Bench	£500

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG2000	Yatton Keynell Recreation Association - Monitored fire alarm installation and safety upgrades for Yatton Keynell Village Hall	£5,000
ABG2021	Chippenham Cricket Club - Chippenham Cricket Club Ground Maintenance equipment	£2,822

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
	N/A	

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1959	We Hear You - Counselling in	£5,000

	Chippenham for young people aged 13 to 19 affected by cancer	
ABG1998	Families Out Loud - Families Out Loud Specialist Teen Support in Chippenham	£1,250
ABG2020	CPM Sounds CIC - Future Sounds of Chippenham and Take The Stage live music events for young people	£5,000

Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

11 **Area Board Priority Updates**

To receive an update from the Strategic Engagement & Partnership Manager and consider further the following priorities for 2024/25:

- Youth engagement and positive activity opportunities (Cllrs Macdermid, Alstrom, Foster, Hutton and Henning)
- Addressing climate change and nature recovery (Cllrs Murry and Macdermid)
- Promoting wellbeing and reducing social isolation in older and vulnerable adults (Cllr Cape)
- Supporting the local economy and addressing cost of living challenges (Cllrs Greenman and Henning)
- Reducing anti-social behaviour (Cllrs Alstrom and Henning)

12 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 33 - 72)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 10 October 2024, as set out in the attached report.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close**

Future Meeting Dates (6.30-8.30pm):

- 10 February 2025

- 20 May 2025
- 2 June 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email: Ros.Griffiths@wiltshire.gov.uk or the Engagement and Partnership Lead – Alexa Davies – email: alexa.davies@wiltshire.gov.uk

MINUTES

Meeting: Chippenham and Villages Area Board
Place: Wiltshire & Swindon History Centre, Cocklebury Road,
Chippenham, Wiltshire, SN15 3QN
Date: 2 September 2024
Start Time: 6.30 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Senior Democratic Services Officer), (Tel): 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ross Henning (Chair), Cllr Dr Nick Murry (Vice-Chair), Cllr Liz Alstrom,
Cllr Nick Botterill, Cllr Adrian Foster, Cllr Howard Greenman, Cllr Peter Hutton and
Cllr Kathryn Macdermid

Wiltshire Council Officers

Ros Griffiths – Strategic Engagement and Partnership Manager
Dom Argar – Technical Support Officer
Stuart Figini - Senior Democratic Services Officer

Partners

Inspector Pete Foster - Wiltshire Police
Alison Butler – Carers Champion/Rural Representative

Total in attendance: 25

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
96	<p><u>Apologies</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Cllr Nic Puntis • Cllr Clare Cape
97	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 10 June 2024 were agreed as a correct record and signed by the Chairman.</p>
98	<p><u>Declarations of Interest</u></p> <p>Cllr Dr Nick Murry declared an interest in agenda item 9 – Area Board Funding and in particular the grant application from Chippenham Cycle Network Development Group – Stainers Way, as he was the Chairman of the Group. Cllr Dr Murry did not speak or vote on this funding application.</p>
99	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided an update on the following matters:</p> <ul style="list-style-type: none"> • Update on the Families and Children’s Transformation (FACT) Family Help Project – the written update was noted • Update on Families and Children’s Transformation (FACT) Transitional Safeguarding Project – the written update was noted • Overview of Wiltshire Youth Council – Cllr Peter Hutton welcomed the briefing note and highlighted the important work of the Voice and Participation Group in providing an opportunity for the voice of young people to be heard through the Youth Council as they engage in local governance and community development issues in Wiltshire. Cllr Hutton referred to a couple of ‘Dragons Den’ style events recently held by the Youth Council and suggest that this could be replicated at a future Chippenham and Villages Area Board meeting in the early part of 2025. The Chair, Cllr Henning highlighted his wish to see stronger links between the Area Board and the Youth Council, although he was aware that safeguarding issues would need to be discussed further at future Chippenham Local Youth Network meetings. The written briefing was noted. • Gypsies and Travellers Development Plan Consultation – The Chair gave details of consultation events coming up for communities to have their say

	<p>on the Gypsies and Travellers Development Plan. The Director of Planning, Nic Thomas confirmed how communities could attend the online event and the drop-in events held at venues across the county. The Director of Planning explained that Area Board would not receive feedback from these events as alternative arrangements were in place. Cllr Botterill indicated that he took the opportunity to visit the site for the Chippenham area where an increase in 3 spaces was being proposed. Details of the engagement events were noted.</p>
100	<p><u>Information Items</u></p> <p>The board noted the following information items:</p> <ul style="list-style-type: none"> • Community First – The Chair confirmed that he would be attending the Community First AGM being held on 9 October 2024. • Healthwatch Wiltshire – The Chair highlighted financial information detailed in the Annual Report 2023/24. • Update from BSW Together (Integrated Care System) – The Chair welcomed the good work being undertaken by BSW Together and drew attention to oral health issues especially for children and the current lack of NHS Dentists.
101	<p><u>Partner and Community Updates</u></p> <p>The Area Board received a number of updates from Partners and community organisations as detailed below:</p> <ol style="list-style-type: none"> 1. Neighbourhood Policing Team <p>The Area Board received a written update and presentation from Insp Pete Foster, Wiltshire Police, which included detail about the Community Policing Team, Wiltshire Police coming out of special measures, the Police community commitment, community engagements, Chippenham town and rural areas crime and incident statistics, operational priorities and public space protection order.</p> <p>Members commented on:</p> <ul style="list-style-type: none"> • the positive links with the Licensing Team • PSPO consultation • knife amnesty • request to attend the next Parish Forum to speak about Road Safety issues • connections between the different types of speed watches including SIDS and Parish Speed Watch • update on the review of Wiltshire Police • farmers protecting assets to reduce instances of illegal activities • cash for crash • statistics and the impact of violence against the Police

	<ul style="list-style-type: none"> • the reporting of suspicious activities where it appears shops are being used as fronts for crime • inconsiderate parking, and • the positive increase in Police communications with communities <p>The Chairman thanked Insp Pete Foster for attending the Area Board meeting, responding to questions and to continue the great work in Chippenham.</p> <p>2. Parish Forum Notes The Area Board received the notes of the Parish Forum meeting held on 19 June 2024.</p> <p>3. Town and Parish Council Updates There were no verbal updates.</p> <p>4. Other Community Groups</p> <ul style="list-style-type: none"> • Alison Butler – Carers Champion/Rural Representative commented on the importance of the post office in local communities, especially with the number of banks closing. Cllr Greenman provided an update and responded to comments about the Post Office Horizon IT scandal in his role as a Sub-Postmaster and the President of the National Federation of Sub-Postmasters, South west Regional Council. • Alison Butler also commented on NHS dentists, the importance of warm spaces following the Government proposals to withdraw winter fuel payments for pensioners. Cllr Foster reported that Sheldon Road Methodist Church, Chippenham would be opening as a warm space on Mondays and Saturdays and providing free community lunches on Saturdays.
102	<p><u>Community Infrastructure Levy and S106</u></p> <p>The Area Board received a verbal report from the Director of Planning, Nic Thomas and Cabinet Member for Finance, Development Management and Strategic Planning, Cllr Nick Botterill, about Community Infrastructure Levy and Section 106 funding processes.</p> <p>The Area Board were informed that S106 (Section 106) agreements are negotiated between the local authority and the developer and address site-specific mitigation required for a new development, whereas CIL is a broader infrastructure funding source that can be introduced by local authorities but is not required. CIL is intended for general infrastructure contributions, while S106 obligations are for specific mitigation, and S106 agreements are more flexible and negotiated on a case-by-case basis, while CIL is a standardised levy.</p>

	<p>The Cabinet Member and Director of Planning explained that on occasions, and due to the length of time in completing large-scale developments, Parish Councils/communities may have different opinions about the use of CIL/S106 funding as priorities may well have changed between the initial consultation and final build phases. The following comments and issues were responded to during the meeting:</p> <ul style="list-style-type: none"> • There was a view that Chippenham had received a larger share of funding towards various mitigation schemes/sustainable projects. • The process/criteria for adding items onto the CIL list, agreed by Cabinet on an annual basis. • An annually published infrastructure funding statement providing information about how CIL is spent. • The lack of community facilities in Cepen North and Cepen South, particularly highlighted during elections. • Safe cycling to Abbeyfield School, Chippenham. • The need for early involvement of the planning process by Members in discussions with developers and officers. • Enforcement of S106 matters. • Secure store areas for electric bicycles in Chippenham town centre. • Limitations on Town and Parish Councils in allocating funds towards schemes in their geographical areas. • S106 Group in the Calne Area, administered by Calne Town Council to monitor S106 Schemes, and the potential for a similar Group in Chippenham. <p>The Chair thanked The Director of Planning and Cabinet Member for their attendance and contributions.</p>
103	<p><u>Chippenham Borough Lands Charity</u></p> <p>This item was deferred to the next Area Board meeting as Beth Gardner, CEO for the Charity was unable to attend this meeting.</p>
104	<p><u>Area Board Funding</u></p> <p>The Area Board considered a number of applications for Community Area Grants, Older and Vulnerable Grants and Young People Grants and heard from the applicants.</p> <p>Resolved:</p> <p>1. Community Area Grants:</p> <ul style="list-style-type: none"> • Chippenham Cycle Network Development Group – to award £5000 towards – Stainers Way shared use path improvements.

	<ul style="list-style-type: none"> • St Peters Church – to award £2000 towards– Community Hall Area Flooring Project <p>2. Older and Vulnerable Grants</p> <ul style="list-style-type: none"> • Wiltshire Scrapstore and Resource Centre – to award £2500 towards – Supported volunteer placements for older people • Chippenham Rugby Football Club – to award £5000 towards – Mixed ability Team Cavaliers • Wiltshire Rural Music – to award £1500 towards– Keep Music In Mind helping older people especially those living with dementia <p>3. Young People Grants:</p> <ul style="list-style-type: none"> • Rag and Bone Arts CIC – to award £5000 towards - Chippenham Teen Improvisors and Designers Take 2 • We Hear You – Request for £5,000 towards Counselling in Chippenham for young people aged 13 to 19 affected by cancer – to defer for consideration at the next Area Board meeting.
105	<p><u>Area Board Priority Updates</u></p> <p>The Strategic Engagement & Partnership Manager, Ros Griffiths reported further on the proposed priorities for 2024/25, as detailed below and allocations to Area Board members, and explained that, along with Alexa Davies who had recently joined the Team, would be meeting with Priority Leads over the next few weeks to develop plans for the coming year.</p> <p>The Priorities for the coming year were confirmed as:</p> <ul style="list-style-type: none"> • Youth engagement and positive activity opportunities (Cllr Macdermid, Cllr Alstrom, Cllr Foster, Cllr Hutton and Cllr Henning) • Addressing climate change and nature recovery (Cllr Murry and Cllr Macdermid) • Promoting wellbeing and reducing social isolation in older and vulnerable adults (Cllr Cape) • Supporting the local economy and addressing cost of living challenges (Cllr Greenman and Cllr Henning) • Reducing anti-social behaviour (Cllr Alstrom and Cllr Henning)
106	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p>

	<p>The Area Board received the notes of the LHFIG meeting held on 25 July 2024 and considered the recommendations arising from the meeting.</p> <p>Resolved:</p> <p>To receive the notes of the meeting held on 25 July 2024 and approve the funding allocations detailed in the minutes.</p>
107	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
108	<p><u>Future Meeting Dates and Close</u></p> <p>The Area Board noted that the next meeting would be held on 4 November 2024 between 6.30pm and 8.30pm, venue to be confirmed.</p>

Community First - AGM and Awards Celebration

The Community First Annual General Meeting (AGM) and Awards Celebration took place on Wednesday 9th October 2024 at Devizes Town Hall. Thank you to everyone who attended the event as we celebrated our achievements in 2023-2024. The Community First Awards recognises and celebrates the outstanding contribution of groups, organisations, individuals and young people who give so much of their time and enthusiasm to support our charity and its services.

Please join us in congratulating our winners for their well-deserved awards, many thanks also to Community First President and HM Lord-Lieutenant of Wiltshire, Mrs Sarah Troughton for presenting each of our winners with a trophy and certificate.

Full List of Winners

The Michael Jones Award for Inspirational Link Scheme or Community Minibus Volunteer
Christopher Morgan and Ron Young (Ramsbury Flyer)

Community Project Funded Through the Landfill Communities Fund Programme
Tina Wheeler and Julian Wright - The Re-Roofing Team (All Saints Church, Lydiard Millicent)

The Martin Hamer In Special Recognition Award
Hugh de Saram - Marlborough Link

Most Innovative Community Run Project or Service
Lisa Brindley - Pewsey Youth Café

Building Bridges/Inspire Swindon Outstanding Achievement Award
Keelan

Building Bridges Personal Achievement Award
Morgan

Project Inspire Achievement Award
Freddie

Inspire Swindon Personal Progress Award
Leila

Young Carers Achievement Award (Under 12 Years)
Penny

Young Carers Achievement Award (Over 12 Years)
Warren

Splash Achievement Award
Jack

Splash Volunteer Award
Carys

Community First Young Leaders Achievement Award*Mollie***Local Council Community Project Award***Haydon Wick Haven (Haydon Wick Parish Council)***Carers Together Contribution to Caring Award***Amanda***Voice It, Hear It Contribution to Community Engagement Award***Voice It, Hear It Co-production Group***The Arthur Laflin Volunteer Award***Ray White (Warminster & District Link Scheme)***Community First - Annual Review and Celebration Video**

The Community First Annual Review 2023-2024 is now available to view and download on our website. The Annual Review contains a summary of our work with people and communities over the last 12 months. This includes updates from our programmes and services, a general outline of our priorities and a summary of financial information for the year ending 31 March 2024.

<https://www.communityfirst.org.uk/wp-content/uploads/2024/10/Annual-Review-2023-2024-FINAL-VERSION.pdf>

Alongside the Annual Review, we have also produced a Year in Review 23/24 video which you can view using the following link: https://youtu.be/32_vNso8s7c

Get Out Get Active (GOGA) - Free Interactive Training Workshops

Join Community First for a FREE interactive training workshop for Get Out Get Active (GOGA) volunteers. Get Out Get Active (GOGA) brings together disabled and non-disabled people, to be active through fun and inclusive activities. This training workshop is ideal for anyone engaging with members of their community, with the aim of recruiting additional volunteers or participants for their GOGA activities. You will be introduced to the foundations of Community Organising and Listening Training, which we hope will give you the tools to recruit new volunteers or create new ideas for your group. During this course, you will explore:

- What Community Organising is
- The importance of listening to build relationships and uncover barriers
- Getting to know your audience
- Taking the next steps to reach out and engage your community

Course dates and locations:

- 12th February 2025 (Tidworth)
- 24th February 2025 (Westbury)
- 10th March 2025 (Trowbridge)
- 18th March 2025 (Marlborough)
- 24th March 2025 (Salisbury)

To register your interest please email hpinney@communityfirst.org.uk. An information poster is included with this briefing pack.

Carers Together Wiltshire Roadshows

Carers Together Wiltshire is a new support service for unpaid, adult carers in Wiltshire. The service is delivered by Age UK Wiltshire in partnership with Community First, Alzheimer's Support, Wiltshire Service Users' Network, Wessex Community Action and Wiltshire Citizens Advice.

If you would like to find out more about the support available or you would like the opportunity to share your thoughts (and needs) around the type of community events you would like to see for unpaid carers, come along to one of the Carers Together Roadshows this autumn.

Dates and locations:

<https://www.facebook.com/carerstogetherwiltshire/events>

An information poster is included with this briefing pack. If you work with unpaid, adult carers, please share the poster and/or this information with them.

Youth Action Wiltshire Young Carers Service

Community First offers support to young carers in Wiltshire through our Youth Action Wiltshire Young Carers Service. We work with hundreds of young carers and young adult carers every year in Wiltshire. We are proud to support and champion their rights, helping them to feel safer in their caring role and offering opportunities for them to achieve and thrive.

Wiltshire Council's Team carry out assessments of young people who care for someone else. Anyone who thinks a child could be a young carer can refer into Wiltshire Council for a young carers' assessment. Professionals should complete a IFD request for service form (<https://www.communityfirst.org.uk/wp-content/uploads/2024/06/IFD-request-for-service.docx>) and submit this to Integratedfrontdoor@wiltshire.gov.uk.

Children and parents can self-refer on 0300 456 0108 or mash@wiltshire.gov.uk.

Once the referral is received, it will be allocated to a member of the Wiltshire Council Team, who will contact the family and arrange a visit. The Assessment is holistic and will look at what support can be offered to the family. Further information is available on the Wiltshire Council website:

<https://www.wiltshire.gov.uk/children-young-people-young-carers>

For more information about Youth Action Wiltshire Young Carers Service, call 01380 720 671, email wiltshireyoungcarers@youthactionwiltshire.org or visit:

www.communityfirst.org.uk/yaw/young-carers.

Voice It, Hear It

Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire. We currently have a number of projects ongoing which offer Wiltshire residents and service users a chance to feedback on the services they use.

New projects and consultations (including surveys) will be shared on social media and our website.

To be involved or find out more visit: www.communityfirst.org.uk/voice

MiDAS - Essential Training for Minibus Drivers

Community First offers Minibus Driver Awareness (MiDAS) training for schools, groups and organisations. MiDAS is a nationally recognised scheme designed to enhance both driving and safety standards for drivers of minibuses. The Department of Education and Department for Transport highly recommend that all minibus drivers complete this training scheme and MiDAS is a recognised training programme for drivers to comply with Section 19 / 22 permits. The scheme is governed by the Community Transport Association (CTA) with Community First as an approved training provider.

Community First offers two MiDAS programmes:

- Standard: Consisting of a theory and practical assessment.
- Accessible: To follow 'Standard' training, specifically designed for drivers who will be transporting wheelchair users.

Drivers will be provided with access to the CTA website to complete the theory assessment prior to the practical assessment. On successful completion of both theory and practical, drivers will be able to print their individual MiDAS certificate through the CTA website. Certificates are valid for four years.

Our instructors:

Training is delivered by our highly qualified and experienced MiDAS Training Coordinators Martin Carter and Alan Russell. Martin is a retired Police Advanced driver with over 35 years' experience of driving minibuses. Martin completed the MiDAS Driver Assessor Trainers (DAT) course in 2019. Since then, he has trained nearly 400 drivers. Alan is a retired Police Officer with Advanced Driving qualifications. In addition, Alan has an HGV 1 license and extensive experience of driving many different classes of vehicles and testing them. Alan is also a qualified vehicle mechanic and vehicle examiner.

MiDAS Pricing:

- Standard Driver - £165 (+VAT)
- Accessible Driver - £205 (+VAT)

Weekends subject to agreement. Minimum 3 drivers per booking. Prices are per person.

Bookings:

If you would like any further information on MiDAS training, please email:

midas@communityfirst.org.uk

An information leaflet is included with this briefing.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk



Carers Together

Wiltshire



The new support service for unpaid Carers in Wiltshire



Would you like to find out more about the support available for unpaid carers in Wiltshire?

Do you want to know how to apply for the new Carer ID Card?

Would you like the opportunity to share your thoughts, and needs, around the type of community events you'd like to see in your area for unpaid carers?

Come along to our Carers Roadshows being held across Wiltshire.

To find out more please visit our Facebook events page:

www.facebook.com/carerstogetherwiltshire/events



Age UK Wiltshire Registered Charity No.800912, Registered Company No.2121174 (registered in Cardiff)

A FREE Interactive Training Workshop for GOGA Volunteers



Led by

activity alliance

disability inclusion sport

Get Out Get Active (GOGA) brings together disabled and non-disabled people, to be active through fun and inclusive activities.

This Training Workshop is ideal for anyone engaging with members of their community, with the aim of recruiting additional volunteers or participants for their GOGA activities.

You will be introduced to the foundations of Community Organising and Listening Training, which we hope will give you the tools to recruit new volunteers or create new ideas for your group.

Community Organisers

Course Dates and Locations

12th February 2025 -Tidworth

24th February 2025 – Westbury

10th March 2025 – Trowbridge

18th March 2025 – Marlborough

24th March 2025- Salisbury

During this course you will explore

- What Community Organising is.
- The importance of listening to build relationships and uncover barriers.
- Getting to know your audience.
- Taking the next steps to reach out and engage your community.

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"Excellent course. Great trainer!"

Training Feedback

MiDAS Pricing

Bookings:

If you would like any further information on MiDAS training, please email: midas@communityfirst.org.uk

Standard Driver – £165 (+VAT)

Accessible Driver – £205 (+VAT)

Weekends subject to agreement.

Minimum 3 drivers per booking. Prices are per person.

ICB updates for Wiltshire Area Board – October 2024

New provider of integrated community-based care

People in Bath and North East Somerset, Swindon and Wiltshire will receive more health and social care in or near their homes, in a more joined-up and streamlined way.

HCRG Care Group has been appointed to lead an innovative new community-based care partnership with the NHS, local authorities and charities that will transform the care and support that people get to help them with their health and wellbeing at every stage of their lives.

Traditional community services such as nursing, therapy and personal care will be enhanced as they become part of new integrated neighbourhood teams, working across homes, care homes, clinics, schools and community centres to bring more personalised support to local people.

The aim is to build on the services that are valued by patients and their loved ones, as well as giving people more support in living healthier lives.

Among the benefits local people can expect to see will be:

- A single place or front door to get community-based care, help and support. The new front door will be fully accessible to all, and be available in a face-to-face location, as well as online and over the phone.
- At least £7m a year will be invested in partnerships with VCSE providers to build community capacity to provide early help and support within communities from the end of 2027.
- Inappropriately located or outdated buildings will also be refurbished or phased out.
- Transforming the way that people access care will also reduce the pressure on GP practices and hospitals, which are seeing more people with health problems that could be effectively treated closer to home.

Local NHS invests millions to help patients get diagnostic care closer to home

Tens of thousands of patients living in Bath and North East Somerset, Swindon and Wiltshire requiring diagnostic care can now access the services they need sooner and closer to home thanks to a multimillion pound investment by the local NHS.

A £14 million cash injection has enabled three new community diagnostic centres to open across the region, with each of the sites providing the type of diagnostics that once would have only taken place inside a hospital.

Having services such as ultrasounds, echocardiograms and MRI scans based in the community means people awaiting diagnosis, including those with symptoms that could be cancer, can be seen quicker and begin any required treatment sooner.

The first centre opened at the Sulis Hospital in Bath in March 2023, and was followed in March and April of this year by two new sites, with one based at the West Swindon Health Centre and the other at Salisbury Centre Health Clinic.

Eligible groups encouraged to get vaccinated against flu and Covid-19

The second phase of the winter vaccination programme has begun for those in Bath and North East Somerset, Swindon and Wiltshire.

Vaccinations against flu and Covid-19 are now available for people aged 65 and over, those with a weakened immune system, carers, care home residents and front-line workers in social care and health care.

Following the initial launch last month, inviting pregnant women and children for their flu vaccinations, from Thursday 3 October anyone eligible for vaccinations can book online at www.nhs.uk, by downloading the NHS App, or by calling 119.

In addition, the NHS will be sending out invitations to those eligible to get their jabs, while GP practices and other local NHS services will also be contacting people to offer the vaccines.

These vaccinations provide vital protection, helping to prevent serious illnesses and reduce hospital admissions during the busy winter months.

ICB Non-Executive Director to join mental health trust

Paul Miller, Non-Executive Director at Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, has been named as the new Chair of Avon and Wiltshire Mental Health Partnership NHS Trust.

Paul will step down from his role at BSW ICB at the end of October 2024 to take up the role of Chair at the mental health, learning disability and autism provider on 1 November 2024.

He has been a non-executive director since the establishment of the integrated care board in July 2022.

Stephanie Elsy, BSW ICB Chair, said: "We are very grateful for Paul's active support in the first two years of our ICB.

"This has been a pivotal time as we have developed the first integrated care plan that outlines the priority areas that we need to tackle to bring the most benefit to local people."

Independent investigation of the NHS published

In July 2024, the newly appointed Secretary of State for Health and Social Care, Wes Streeting MP, commissioned Lord Darzi to conduct an immediate and independent investigation of the NHS.

Lord Darzi's report has now been published and provides an expert understanding of the current performance of the NHS across England, as well as the challenges facing the whole health and care system.

Within the report, Lord Darzi used the most recent data and intelligence to assess:

- Patient access to health and care
- The quality of health and care being provided
- The overall performance of the health and care system

People can read the full report online at www.gov.uk, while alternative formats can be requested by sending an email to darzi2024evidence@dhsc.gov.uk.

Busy summer for urgent and emergency care services

Emergency departments in the NHS experienced the busiest summer on record, with around 6.8 million people coming forward for urgent care during June, July and August.

In total, 6,776,150 people attended an emergency department in England during the three-month period, which is an increase of more than 240,000 when compared to the previous year.

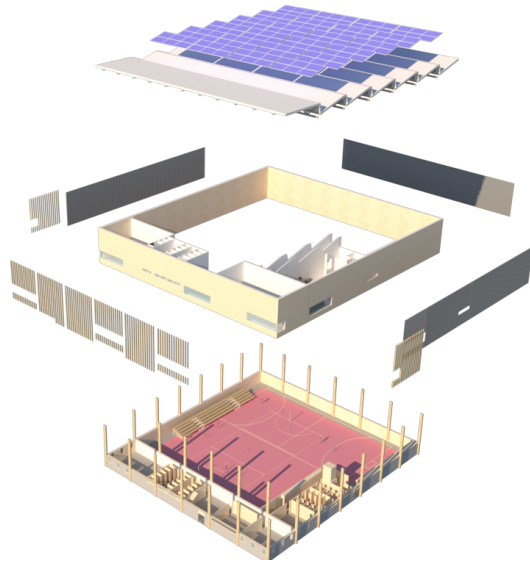
Local emergency teams also had a very busy summer, with the region's three hospitals – the Royal United Hospital in Bath, the Great Western Hospital in Swindon and Salisbury District Hospital – seeing a combined attendance of 79,787.

The busiest month of the summer came in July, when the combined attendances for each of the three hospitals totalled more than 27,000.

Professor Sir Stephen Powis, NHS National Medical Director, said: "The NHS has just come out of the busiest summer on record for A&Es across the country, and preparations are already under way for what is expected to be an extremely difficult winter."

WHO WE ARE

Supporting all generations with a future filled with sports.



Chippenham Sports Club now has over two thousand members across the sporting and social sections. It supports community activity through its work with the NHS, local clubs and activity groups such as Pilates, Zumba, Sit fit, Little Kickers, Badminton and Dodge Ball, providing fitness and social opportunities in Chippenham for those aged 0-100+.

The club has developed as a well placed centre for social and sporting events such as Chippenham Half Marathon, celebrations, birthdays and more. Over the years, the club has evolved to encompass a number of sports with multiple facilities including a clubhouse, bowls club and sports 'dome'. However, as the club grows in popularity, larger and more developed facilities are required. This proposal seeks to address this issue and create a new and improved home for the sports club and all associated organisations.

CHIPPENHAM SPORTS CLUB

You're invited to Our Community Consultation

Tuesday 18th June 2024

4pm -8pm

Chippenham Sports Club, Bristol Road, Chippenham, SN15 1NH

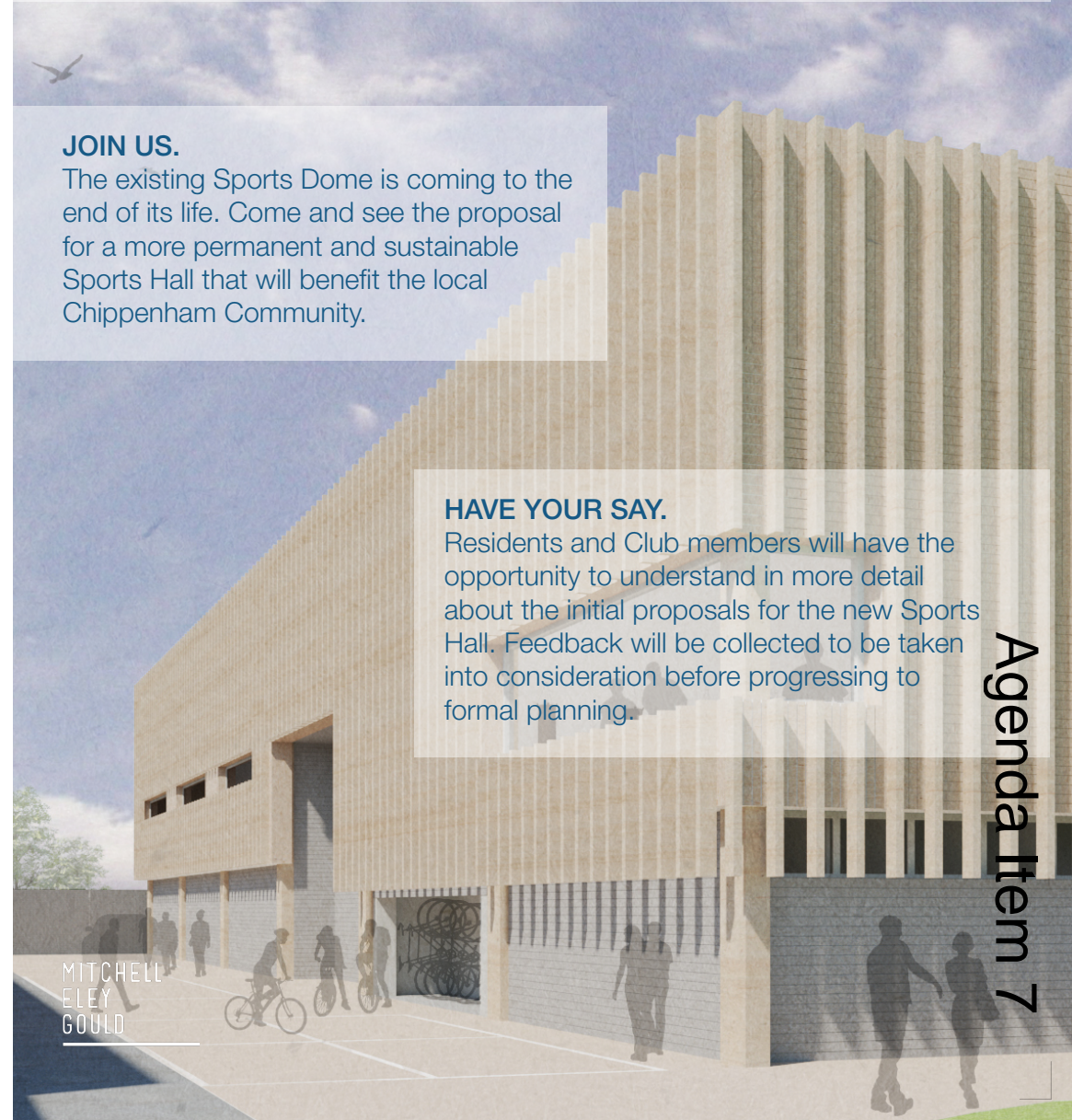
JOIN US.

The existing Sports Dome is coming to the end of its life. Come and see the proposal for a more permanent and sustainable Sports Hall that will benefit the local Chippenham Community.

HAVE YOUR SAY.

Residents and Club members will have the opportunity to understand in more detail about the initial proposals for the new Sports Hall. Feedback will be collected to be taken into consideration before progressing to formal planning.

Agenda Item 7



MITCHELL
ELEY
GOULD



THE EXISTING DOME

Chippenham Sports Club is a community-based trust which has provided a wide range of sports and community services in Chippenham since 1937. Offering facilities for recreational and competitive sports for everyone from beginners to professional athletes, as well as fostering a close connection with the community and local schools. However, the current sports dome is coming to the end of its life and holds insufficient spectator seating, restricting the type of tournaments held on site. Also, there are no changing rooms which means members have to go to the clubhouse and use their facilities.



THE PROPOSAL

The building has been designed with flexibility in mind. In the main hall, there are multiple court layout options and an allowance for a phased development approach, ensuring the club can expand over time. These developments will encourage more community involvement in team sport, with a plethora of opportunities for spectating or participating. The proposed design also includes studio classroom spaces which would allow academic activity to take place on site, such as A-level and GCSE Sport Science classes.

CHIPPENHAM COMMUNITY AREA PARISH FORUM

Wednesday 25th September 2024
7.00pm

in The Kington St Michael Village Hall, Stubbs Lane, Kington St Michael SN14 6HX

NOTES OF MEETING

ATTENDEES:	Wiltshire Cllr Howard Greenman	Kington Division (Chair of Forum)
	Wiltshire Cllr Ross Henning	Chippenham & Villages Community Area Board
	Wiltshire Cllr Nick Botterill	By Brook Division
	Perry Payne	Wiltshire & Swindon Road Safety Partnership
	PC Jessica Swanborough	Chippenham Neighbourhood Policing Team
	Vivian Vines (Meeting Clerk)	Langley Burrell Without Parish Council (Clerk)
	Alison Butler	Chap, Rural Rep and Carers Champion
	Cllr Di Webb	Biddestone & Slaughterford Parish Council
	Cllr Fred Winup	Castle Combe Parish Council
	Cllr Stephen Eades	Chippenham Without Parish Council
	Cllr Howard Ham	Chippenham Without Parish Council
	Cllr Stephen Depla	Christian Malford Parish Council
	Cllr Alan Lawer	Kington Langley Parish Council
	Cllr Gerry Gamble	Kington St Michael Parish Council
	Cllr Mike Barber	Seagry Parish Council
	Cllr Daniel Errington	Sutton Benger Parish Council
	Cllr Alistair Parker	Yatton Keynell Parish Council

1. WELCOME, INTRODUCTIONS & APOLOGIES:

Wiltshire Cllr Howard Greenman welcomed all to the Forum Meeting. He thanked the Kington St Michael Parish Council for hosting the Meeting and noted that apologies had been received from Cllr Adam Carwardine (Sutton Benger PC), Cllr Julie Hoskins (Langley Burrell Without PC), Cllr Fiona Plowman (Yatton Keynell PC), Sergeant Jamie Ball (Wiltshire Police), Inspector Peter Foster (Wiltshire Police) and Ian Plowman (Yatton Keynell PC Clerk).

2. NOTES OF LAST MEETING:

The Notes of the Parish Forum Meeting held on the 19th June 2024 in the Christian Malford Village Hall, Station Road, Christian Malford SN15 4BL were received and noted.

3. ACTIONS FROM LAST MEETING:

There were no matters raised.

4. AREA BOARD MEETING:

The Chippenham and Villages Community Area Board had last met on Monday 2nd September 2024 at the Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham SN15 3QN. The draft minutes had been published. There was no further update.

5. WILTSHIRE & SWINDON ROAD SAFETY PARTNERSHIP:

Perry Payne of the Partnership was in attendance and provided a presentation highlighting the work of the Partnership between Wiltshire and Swindon Councils, Highways England, Wiltshire Police, Dorset and Wiltshire Fire & Rescue Service, the South West Ambulance NHS Trust and the Ministry of Defence. The Safety Partnership had 3 main workstreams, known as the "3 E's", (Engineering/Education/Enforcement). He explained that:

Engineering, involved collaboration between Wiltshire Council, National Highways and Swindon Borough Council who carried out investigations to decide if an engineering solution was required in response to road accidents using STATS 19, to be replaced by a new system called STATS21. To identify any sites there was a "cluster analysis" to check to see if there had either been 3 traffic accidents in every 3 years or 10 in 10 years. This would then lead to consideration if an engineering solution may be found. He highlighted that only injury accidents and not damage-only accidents were analysed although collision rates along certain routes are also analysed by Wiltshire Council to National Standards. National roads are analysed by Highways England.

Education, involved the FATAL5 campaign. This covered Careless Driving, Drink/Drug Driving, Not Wearing a Seatbelt, Distraction and Speeding. Perry provided a statistic that over a quarter of road deaths involving drivers of cars were not wearing seat belts. There is fine of up to £500 for a driver not wearing a seatbelt and this also includes any passenger over the age of 14, as it is their responsibility to wear a seat belt.

Wiltshire Council/Police play a role in "education" by attending public engagement events, primary school children trained in walking safely, Scootability, Bikeability levels 1 to 3, older drivers assessments and workshops. Dorset & Wiltshire Fire and Rescue Service also assist in young driver education, car seat checks, road safety community events and drink and drive campaigns.

Community Speed Watch, play a significant role and has proven to work through the "community working on behalf of the community". Perry commented that it was worth noting that often those receiving warning letters were "local". He emphasised that CSW was evidence based and a community led educational initiative. It did not result in speeding fines, licence points or Court action but it did influence future Police enforcement activity. Those identified as speeders by a CSW Team can receive up to 3 letters increasing in severity but can be only advisory.

Traffic surveys can also be requested by all Parish Councils through LHFIFG, sometimes free but with a potential charge of £120 to £200. These include detailed data to include traffic volumes, traffic speeds, times and vehicle types. The end result being that it will provide the evidence that a Community Speedwatch Team can be formed to receive the necessary Police clearance and training.

He referred to the fact that there were 5 approved types of Speed Indicator Devices (SIDs) that provide data upload that was now automatically analysed to inform enforcement activity. He indicated that Wiltshire had decided not to accept Autospeedwatch Device data.

Perry provided some statistics for the Chippenham Community Area covering the period July 2020 to August 2024. A total of 799 CSWatches had been completed resulting in 3,391 letters sent out.

Enforcement, was covered by 3 Community Road Safety Officers and 3 Community Speed Enforcement Officers in Wiltshire. Since January 2023 until August 2024 they had been active in 909 locations resulting in 13,530 speed awareness courses, 1,803 fines and points and 184 Court cases in Wiltshire. Figures for specific activity in the Chippenham Community Area where activity in 64 locations resulted in, 432 speed awareness course, 58 fines and points and 3 Court cases.

He suggested that if there are any concerns the Wiltshire Police website should be used to report crimes providing CCTV Dashcam using Op Snap. Op Snap was a digital portal that allowed the public to upload footage from dashcameras and Go-Pro's etc., but it must show moving images of potential traffic offences and not traffic accidents. After uploading there was an email acknowledgement that there would be no further contact unless the matter went to Court. As a result of Op Snap, Perry reported that in 2024 there had been 47 prosecutions, 106 courses offered and 60 warning letters sent. The web portal is <https://nextbase.co.uk/national-dash-cam-safety-portal/>

Perry reported that the Roads Policing Unit (Traffic Cops) can't be everywhere, they could be anywhere but that they are "always somewhere" and that during the period May to July 2024 they issued 1551 tickets for road related offences. The statistics covered "Endorsable Offences" with 185 No insurance, 163 Excess speed, 157 Mobile phone, 83 Careless of dangerous driving, 78 Licence offences, 56 Tyre offences, 53 Dangerous condition, 5 MOT related and 4 Red light signal related. The statistics over the same period for "Non-Endorsable Offences" were 230 Weight offences, 62 MOT related, 59 Seat belt related, 29 Tint offences, 14 Tachograph offences, 7 Tax related, 2 No Right turn related and 11 Vehicles registration mark related.

In closing, Perry advised that there were emerging issues and that the Safety Partnership carried out continuous analysis of what was happening in Swindon and Wiltshire, one of which was pedestrian distraction, particularly due to mobile phone use where people were walking into roads without proper thought and being distracted by their mobile phone use. He suggested that it would be helpful if all could mention the issue to family and friends and ask them to be vigilant at all times.

Following questions, particularly relating to the Wiltshire Police attitude to Autospeedwatch Devices that were acceptable in other local Counties, the Chair of the Forum and all present thanked Perry for his attendance and presentation. A copy of the presentation would be circulated to Forum Members.

6. WILTSHIRE COUNCIL & OTHER ORGANISATIONS:

The Agenda item related to issues raised and information received by Parish Councils from Wiltshire Council and other Organisations since the last Forum Meeting.

- a) **Neighbourhood Policing.** The Chippenham and Rural Villages Neighbourhood Community Police Officer, Jessica Swanborough, was in attendance and provided a presentation that highlighted that the Community Policing Rural Beat Team, being PC Jess Swanborough, PC Aimee Jenkins and PC Paul Croft, were committed to engagement with residents in local villages and talking about the issues that were affecting those living and working there. Their aim being to work with local people and local agencies to tackle concerns and to improve their quality of life. Each of the 3 PCs had been given a rural geographical area of responsibility. They can be Emailed at chippenhamareacpt@wiltshire.police.uk She emphasised that when a crime was in progress then a 999 emergency call should be made, otherwise to contact or to report a crime or incident call 101. If anyone wished to give anonymous information about a crime they should call Crimestoppers on 0800 555 111. The NP Team was headed by Inspector Pete Foster and Sergeant Jamie Ball and all have a "Mission" to Keep Wiltshire Safe with priorities being, Safer Public Spaces, Violence and Burglary with a "Community Commitment" to: Engage regularly with communities by holding face to face events, Engage regularly through online channels, Increase and broaden engagement across need to reach communities, Publish information on the local team, local priorities and update on activity and Consult and engage with communities on key decisions. As part of this there are Rural Engagement Sessions with new "exhibition vehicles" offering residents the opportunity to discuss issues affecting them with partners such as the Wiltshire Rural Crime Team and the Office of the Crime Commissioner joining them. The NP Team regular patrol local villages and Jess advised that there had been a recent rise in rural burglaries with rural and remote properties north of the A420 being targeted. Anyone noting large vehicles parked in laybys that they did not recognise should treat as an emergency and call 999. During rural engagement visits they are able to offer crime prevention advice including distributing Seclecta DNA kits and also mark cycles using Bike register kits. She provided an update on Chippenham Rural Crime and Incident Statistics showing a comparison between 1st June to 31st August 2023 and 2024. Also figures for 1st June to 31st August 2024 for their 3 "Mission to Keep Wiltshire Safe" priorities. In closing, Jess emphasised the invitation to get involved and to get to know the Community Policing Team and advised that people could keep up to date with latest news and alerts by signing up for the Community Messaging services by registering online at www.wiltsmessaging.co.uk

Following questions, the Chair of the Forum and all present thanked Jess for her attendance and presentation. A copy of the presentation had been circulated to Forum Members.

- b) **Neighbourhood Policing- Neighbourhood County Parish Forum (NCPFs).** The Forum was reminded that the first Policing Forum had been held via TEAMS in April of this year that delivered an update from each Neighbourhood Policing Inspector on issues in their area and a Q&A session. The next one was to be held in person at Police HQ, Devizes at 6.00pm until 8.00pm on Wednesday 20th November 2024. Inspector Peter Foster had asked for an idea of numbers and that he was looking for just one representative from each Parish Council. Queries and questions could be submitted to Inspector Peter Foster at peter.foster@wiltshire.police.uk
- c) **Neighbourhood Harm Reduction Unit - StreetSafe.** The Crime Prevention & Community Scrutiny Officer had asked for the StreetSafe Wiltshire scheme to be promoted to encourage people to log places and locations where they have felt unsafe. Details had been circulated to Forum Members.

- d) **Wessex Water – Flood Warden Summer Newsletter 2024.** Of importance to those suffering from “flooding” the Newsletter focused on the Flood Warden Role and upcoming Flood Warden training support with sessions planned until November 2024. In addition the Environment Agency had produced updated information on Watercourse Rights and Roles. Details had been circulated to Forum Members.
- e) **Wiltshire Council - Gypsies and Travellers pre-submission draft Development Plan - Consultation.** The Wiltshire Council was consulting on the proposals that once adopted would become a material planning consideration in meeting the accommodation needs for Gypsy and Traveller communities in Wiltshire. The Consultation ran from Tuesday 20th August until Friday 4th October 2024 with in person events and webinars planned. The issue elicited a number of questions regarding the manner in which sites had been identified, the potential for reducing the need for new sites following the granting of a number of planning approvals since the original draft Plan figures had been published and whether the Parish Councils could have been more involved in the process. Wiltshire Cllr Nick Botterill advised that the process had involved a call for sites some while ago that had very little response and so Officers had needed to produce a draft Plan that identified existing sites that could be expanded and a limited number of new locations to meet the required need. Wiltshire Council had a duty to prepare the G&T Plan and proper process was being followed that allowed public participation.
- f) **National Planning Policy Framework (NPPF) – Consultation.** The Government was proposing to update the NPPF and was carrying out a Consultation on the proposed changes.

7. FORUM MEMBERS ISSUES:

- a) **Traffic Speed Management - Community Speed watch – Installation of Autospeedwatch and SDs.** Item 6 (a) above refers.
- b) **Wiltshire Highways and the Chippenham Local Highway and Footpath Group (LHFIG).** Wiltshire Cllr Ross Henning (LHFIG Chair) briefly updated the Forum and reminded all that, sadly, there were financial constraints, that there was a lot of catching up still to do which was not helped by the restriction on Officer time.
- c) **Chippenham & Villages Area Partnership (Chap).** Alison Butler highlighted issues relating to raw sewage entering watercourses and Wessex Water status for water quality, in addition underground water leakages. She also commented on recent USA studies on the damaging effect of fluoride and chlorine usage.
- d) **Chippenham Older People’s Forum and Chippenham Health & Well-being Group.** Alison Butler reported that there were many concerns over the loss of £300 fuel allowance particularly for vulnerable and single people in the rural villages and areas where the potential for “Warm Spaces” to be provided was restricted. In regards to Chippenham Town the possibility of “Warm Space” provision would need to be considered.
- e) **Local Youth Network Chippenham Area (LYN).** Wiltshire Cllr Ross Henning reported that the possibility of another Teen Takeover event was under consideration, supported by Persimmon Homes funding, and that it was hoped that the first, tending to be Chippenham centric, could be overcome with more involvement with the whole Community Area Parishes. He reminded that Youth Network funding remained available for Village Youth Projects through the Area Board.
- f) **Local Highway Services etc.** There was no update on this occasion.
- g) **Fly-Tipping – Portable CCTV.** There was no update on this occasion.
- h) **Chippenham Gateway-Junction 17 M4.** St Modwen Park-Phase 2. There was no change in circumstances in regards to the outstanding planning application. There were concerns expressed over the lack of solar gain provision on roof areas. It appeared that there were letting difficulties and that there was a demand for smaller units possibly with differing use classes potentially changing the character of the development.
- i) **Wiltshire & Swindon Tree Warden Scheme.** The possibility of a representative being invited to a Forum Meeting to provide more information continued to be pursued.

- j) **Wiltshire and Swindon Local Nature Recovery Strategy (LNRS).** This was an ongoing exercise and following stakeholders involvement to produce a useable LNRS to decide on what needed to be done to aid nature's recovery, areas had been mapped to suggest future nature improvement projects. An online survey was to run from Monday 23rd September to Friday 11th October 2024 when all responses would be used to make improvements to the map before it was subject to full consultation. An online webinar was to be held on Monday 30th September 6.00pm to 7.30pm.
- k) **Lime Down Solar Park.** The EIA Scoping consultation had ended on the 14th August 2024. The Secretary of State would determine any planning application. There was no further update at this time.
- g) **Wiltshire Neighbourhood Watch Association.** The WNHWA Annual General Meeting would take place on Saturday 5th October 2024 10.00am until 12noon at Wiltshire Police HQ, Devizes SN10 2DN.
- h) **Community First AGM 2024.** The Community First AGM was to be held on Wednesday 9th October 2024 at 6.00pm in Devizes Town Hall.

8. FORWARD PLAN:

The Forum had previously raised the issue of forward planning, relationship/s with Parishes and other Bodies, a review of the Forum and arrangements for future Forum Meetings. Previous suggested topics for consideration were: Guest Speaker/s from Carer Support/Age Concern Wiltshire, a "Planning" themed session, the Local Nature Strategy Recovery, the Wiltshire & Swindon Tree Warden Scheme and also from St Modwen in regards to M4 Jct 17. It was now understood that Wiltshire Planning felt that a County wide "Planning" theme session was more appropriate rather than a single Community Area. These possibilities would continue to be investigated.

9. AREA BOARD AGENDA PLANNING MEETING:

The next Chippenham and Villages Area Board Meeting was scheduled for Monday 4th November 2024. Notes of Forum Meeting should be submitted to become an Agenda item under the Partner and Community Updates.

10. AOB:

Cllr S Eades (Chippenham Without PC) was concerned with river water quality and that this might be investigated further including Wessex Water permits etc.

There were no further issues raised.

11. DATE OF NEXT MEETING:

The next Forum Meeting was scheduled for Wednesday 27th November 2024 at 7.00pm in The Goss Croft Hall, Upper Seagry SN15 5HD

Wiltshire Council

Chippenham Area Board

04 November 2024

Chippenham Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Chippenham Area Board.
 These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024-25	£ 33,527.00	£ 30,500.00	£ 7,700.00
Awarded To Date	£ 7,500.00	£ 16,500.00	£ 7,050.00
Current Balance	£ 28,527.00*	£ 14,000.00	£ 650.00
Balance if all grants are agreed based on recommendations	£ 20,705.00	£ 2,500.00	£ 400.00

**£2,500 credit applied – Rag and Bone Arts CIC refund*

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2050	Area Board Initiative	Wiltshire Council	Chatty Bench	£872.00	£500.00**
<p>Project Summary: To provide information to the community who are feeling lonely and isolated. Bench contains information for those requiring help, guidance and support in difficult and challenging times.</p> <p><i>**Proposed 50/50 split between Youth and O&VA funding</i></p>					
ABG2000	Community Area Grant	Yatton Keynell Recreation Association	Monitored fire alarm installation and safety upgrades for Yatton Keynell Village Hall	£10000.00	£5000.00
<p>Project Summary: The building has limited and outdated fire alarm provision, and doors and shutters require upgrading. To address this, we plan to install a L3 wireless fire alarm with remote monitoring and notification. We also plan to upgrade cupboard doors to standard 30-minute fire safety requirements.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2021	Community Area Grant	Chippenham Cricket Club	Chippenham Cricket Club Ground Maintenance equipment	£5645.00	£2822.00

Project Summary:

Chippenham CC membership continues to grow and now numbers nearly 300 registered members making us by far the largest cricket club in the Chippenham area and one of if not the largest in Wiltshire. Junior & ladies cricket are the largest drivers of this growth and we also work in conjunction with the Wiltshire Cricket Board to provide playing opportunities for disabled cricketers. The growth and the volume of cricket matches and practice sessions held creates significant pressure on our machinery. Our grounds team consists entirely of volunteers and maintain 3 cricket pitches including 2 at Sheldon School and have a continual struggle to complete the work required with largely old and unreliable equipment. Our project will replace a number of our current petrol fueled grass mowers with multi-purpose battery powered machines. This will be more efficient, reliable and environmentally friendly and safeguard our ability to continue to support the growing demand for match and practice provision for all age group, including juniors. We estimate the cost of this initiative to be £4-5,000 and will be able to contribute some of this amount through our own fundraising.

ABG1959	Youth Grant	We Hear You	Counselling in Chippenham for young people aged 13 to 19 affected by cancer	£37445.20	£5000.00
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Project Summary:

Our mission is to support the mental and emotional wellbeing of local young people affected by cancer and other life-threatening conditions. Each year, we provide high-quality counselling for over 500 individuals, families, children and young people across Wiltshire, Bath and North-East Somerset and Somerset, with a focus on supporting those with limited income. We are applying for funds to help us continue to provide free and low-cost counselling for young people of Chippenham, who have been affected by cancer or other life-threatening conditions. We have been providing high-quality, compassionate and person-centered counselling across our region for 30 years. We have a team of highly experienced professional counsellors, with extensive knowledge of and insight into life-threatening illness. They provide a safe and comfortable space to help young people talk openly about the problems, feeling and worries they are facing. In Chippenham, our counselling takes place at 'The Therapy Rooms' on Pew Hill. We also offer online sessions and sessions by phone, if this is preferred by the client. During each session, young people can say the unsayable, and ask the unanswerable, without fear or judgement. We help young people come to terms with their diagnosis or bereavement, work through their emotions, and build tools to cope. The average number of weekly sessions used is 9 per person, but we offer up to 16 sessions and more if needed for those with the most severe concerns. Over the last year, we have been able to offer three sessions a week at our Chippenham space. But we have recently recruited more counselling resource for this area, which will enable us to offer help to 10 local residents per week from September. We have taken this step due to the high level of demand we are receiving from people affected by cancer and other illnesses in this area. This will enable us to triple the number of local residents we can support over the course of the year, but we are in great need of funds to enable this level of support to continue. The total cost of 10 sessions per week for 12 months is £37,445.20 which includes counsellor costs, clinical management and supervision, service coordination, room hire, and a small contribution to our essential running costs (admin, finance, HR, utilities etc.) A grant of £5,000 will fund just under 50% of the cost of three sessions per week in Chippenham which will be solely for young people for one year.

ABG1998	Youth Grant	Families Out Loud	Families Out Loud Specialist Teen Support in Chippenham	£2507.00	£1250.00
<p>Project Summary: Families Out Loud are seeking funding from Chippenham Area Board to provide specialist support to 4 Young People affected by a loved one's alcohol or drug addiction.</p>					
ABG2020	Youth Grant	CPM Sounds CIC	Future Sounds of Chippenham and Take The Stage live music events for young people	£10974.00	£5000.00
<p>Project Summary: Live music events and performance opportunities for young people in Chippenham. We ran a "Future Sounds of Chippenham" gig as part of the Teen Takeover event in April 2024 which proved to be popular among 13–18-year-olds. Apart from providing a safe, positive activity for teenagers to take part in, we also work closely with Wiltshire College Chippenham and provide opportunities for students on their media courses to gain valuable work experience in live event photography, filming, poster design, marketing events, etc, and for music students to gain work experience in live sound engineering and as musicians. We are asking for funding for 10 events, to take place at regular intervals (monthly, where not coinciding with a Take The Stage heat). Our Take The Stage battle of the bands gigs see audiences of 100s of young people between January and April, we hope to continue the momentum and provide more events throughout the year, with more of a showcase ambition, than a competition.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.

10th October 2024 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	<p>Present</p> <p>Apologies</p>	<p>Adam Carwardine Matthew Short Lesley Palmer Nic Puntis Laurence Cable Ross Henning (Chair) Nick Botterill Kirsy Rose Gemma Winslow Graham Worsnop Adrian Foster</p> <p>Adam Lawer Ian Patterson Anthea Kelsall</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
2.	Notes of the last meeting (25th July 2024)				
		The minutes and recommendations of the previous meeting were considered at the Chippenham Area Board scheduled for the 2 nd Sept 2024			
3.	Finance				
3.1		<u>Financial position at 10th October 2024:</u> (a) 2024-25 allocation = £36,174 (b) 2023-24 carried forward = £31,400.92 (c) 2024-25 3 rd party Contributions = £67,507.50 (d) Total Budget for 2024-25 =£ £135,082.42 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2023-24) = £131,900.00 (f) Current Balance = £3,182.42 (d-e)	30% contribution to be retained. Parish Councils urged to consider any upcoming schemes they would like to deliver when reviewing precept setting for next financial year.		
4.	Major Maintenance				
4.1		The most up to date information regarding major maintenance schemes can be seen here https://www.wiltshire.gov.uk/highways-asset-management			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
5.	Items awaiting decision				
5.1	<p>4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning</p> <p>Speed Limit Implementation.</p>	<p>25/01/24</p> <p>The speed limit review recommended a change in speed limit from the Biddestone Crossroads to Ford at a cost of £16,000. This is approximately 2.5km with 15% in North Wraxall parish and Castle Combe parish (carriageway centre line is boundary), 36.5% in Biddestone and Slaughterford parish and 48.5% in Yatton Keynell parish.</p> <p>A proposal for pedestrian improvements at The Shoe have been circulated with the note tracker for consideration.</p> <p>Group asked if the criteria would be met for a substantive bid. KR advised this was unlikely as the improvements could be implemented in a phased approach.</p> <p>Funding of the speed limit change was agreed from next years budget, subject to a 50% from parish councils split by percentage. This would require the following contribution amounts:</p> <p>Biddestone and Slaughterford PC - £2920 North Wraxall PC - £3880 Castle Combe PC – £600 Yatton Keynell PC - £600</p> <p>30/04/24</p> <p>Contribution declined from YKPC and B&SPC – letter enclosed. Response to letter to be prepared by RH and KR.</p> <p>Awaiting response re contributions from NWPC and CCPC. KR to check contribution level calculations and update group re formula etc.</p>	<p>10/10/24</p> <p>It has been agreed that the LHFIG contribution can be combined with funding from the LSS to allow implementation of the speed limit change from Biddestone crossroads to Ford alongside the LSS improvements.</p> <p>This eliminates the need for parish council contribution.</p> <p>A discussion was had regarding the ongoing desire for a reduction in speed limit at The Shoe. It was discussed that the Parish Council may wish to appeal the previous recommendation once a new appeals process has been developed.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Meeting to be arranged with parish council representatives to discuss funding.</p> <p>It is noted that CWPC contributed to the cost of the initial assessment.</p> <p>25/07/24 Outstanding actions for response to YKPC and B&SPC re funding.</p> <p>Outstanding action to organise meeting re contributions.</p> <p>Internal discussions being had regarding funding through Local Safety Scheme project. Conclusion yet to be reached.</p> <p>LHFIG to consider funding arrangements in light of lack of contribution from B&SPC and YKPC.</p> <p>Parish boundaries will change in May 2025.</p> <p>To be set aside pending decision re funding from LSS.</p>			
5.2	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p>	<p>10/10/24 Awaiting quote from SSEN.</p> <p>KR to check if land transfer as part of developer agreement has taken place and set up meeting with Mike Crook and Laurence Cable to discuss other options.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/01/24 Design resource now available and progressing.</p> <p>30/04/24 Design process has highlighted issue with the location of a stay associated with utility pole. KR has discussed with Mike Crook and it has been agreed to seek quotation for utility diversion before a decision is made on how to proceed.</p>			
5.3	<p>4-23-22 High St, Kington St Michael</p> <p>4-23-29 20mph Speed Limit Request, Kington St Michael</p>	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p> <p>The Parish Council is also requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but the long term solution must be a 20mph zone throughout the village.</p> <p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p> <p>Concerns around increased vehicle volumes and speeds.</p> <p>Want to highlight village environment etc.</p> <p>KR to ask for traffic survey to be redone.</p> <p>03/10/23</p>	<p>10/10/24 SID locations agreed on site with PC and KR. Data to be provided when available.</p>		KSM PC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>STOP signs and lines are regulatory and are for installation only where drivers are to enter major roads with restricted visibility. Neither the sign or road marking are permitted for use at traffic calming arrangements such as the one at High Street, KSM.</p> <p>For consideration of a 20mph speed limit in the village, it is necessary to undertake a 20mph speed limit assessment. The cost of this is £2500 of which a 30% contribution must be borne by the parish council. The assessment outcome will determine if a 20mph speed limit is appropriate. It does not guarantee that a reduced speed limit will be recommended nor does the cost of the assessment cover any of the costs associated with implementing any changes.</p> <p>25/01/24 Awaiting update re: funding allocation and contribution from parish council.</p> <p>25/07/24 PC have confirmed contribution for speed limit assessment. LHFFIG to consider funding remaining amount of £1750.</p> <p>Ask PC if they have data from the SID. Data to be reviewed prior to funding agreement.</p> <p>PC to contact Leigh Delamare services to discuss staff driving behaviour.</p>			
6.	Items awaiting/under construction/advertisement.				
6.1	4-20-15 C151 Ford – road markings and lining	<p>25/01/24 Order is now with Milestone, awaiting works.</p>	<p>Signing complete.</p> <p>Road markings complete – awaiting remedial works.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			Likely to be Spring.		
6.2	4-22-6 Primrose Way, Chippenham – Street nameplate	<p>24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.</p> <p>25/04/23 Awaiting installation.</p>	<p>25/01/24 Works ordered. Awaiting installation.</p>		KR/GW
6.3	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p> <p>03/10/23 Lining to be painted when other lining works for LHFIG are undertaken in the area.</p>	<p>10/10/24 H Bar markings on Langley Road to be undertaken as part of lining work ordered by area highways.</p> <p>This is likely to happen in Spring.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		To also include 45 Langley Road			
6.4	4-23-6 North Wraxall	<p>25/01/24 Site meeting held with PC. Works order has been raised. Await installation (likely before Easter).</p> <p>25/07/24 Awaiting installation. Programmed for week commencing 29th July.</p>	<p>10/10/24 Signing installed but 2no signs damaged and to be replaced by Milestone at their cost.</p> <p>Fingerpost signing is outstanding. Milestone now have an order with a sub-contractor to manufacture this.</p>		To note
6.5	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p> <p>06/07/23 Site visit to be arranged.</p> <p>03/10/23 Site visit undertaken and proposals discussed. This has been passed to an engineer for delivery.</p>	<p>10/10/24 Works pack to be issued by end of October with expected installation in the new year.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		25/01/24 Engineer now progressing location specific details and estimate ahead of works pack being issued.			
6.6	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton – 20mph speed limit B4039 Hillside Burton – 30mph speed limit	25/01/24 Traffic regulation order documents with TRO team awaiting formal consultation. 30/04/24 TRO consultation ended on 2 nd April. Comments were received that require a cabinet member decision report. 25/07/24 Report drafted and going through processing prior to cabinet member decision being made. Officer recommendation to proceed as advertised. Anticipated completion of signing and legal order in early October.	10/10/24 Cabinet member decision made and agreement to proceed has been given. Anticipated completion has slipped. Dates to be advised when confirmed.		KR
6.7	4-21-11 & 13 Upper Seagry – Gateways and Signing.	25/01/24 Works pack for advisory 20mph (TAOSJ funded) and village gateway and signing improvements has been issued to contractor. Implementation expected in February. 30/04/24 Awaiting installation 25/07/24 Awaiting installation. Programmed to be installed w/c 29 th July. Contractor reports issue with delivery of village gates has resulted in delays.	10/10/24 Installation in progress. Gates and signing installed, awaiting coloured surfacing.		To note
6.8	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	25/01/24 Order raised for investigation into underground utilities to inform design.	10/10/24 Works pack issued. Works provisionally		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>30/04/24 Awaiting survey</p> <p>25/07/24 Awaiting survey. Due to take place in August.</p>	<p>programmed for November subject to roadspace booking.</p> <p>A risk remains regarding potential utility clash but this cannot be fully determined until excavation takes place.</p>		
6.9	Various bridleways, Chippenham	<p>Request for signing at bridleways listed below to make it clear that cycling is permitted.</p> <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIP20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way <p>15/01/24 KR to send plans to LC.</p> <p>30/04/24 Works pack preparation underway taking into consideration comments by Cycle Chippenham.</p>	<p>10/10/24 Works pack issued. Awaiting install.</p>		KR
6.10	4-21-22 Saxon Street, Chippenham – Street nameplate	<p>03/10/23 CTC have now confirmed funding. This can progress to installation.</p>	<p>10/10/24 Complete.</p>		

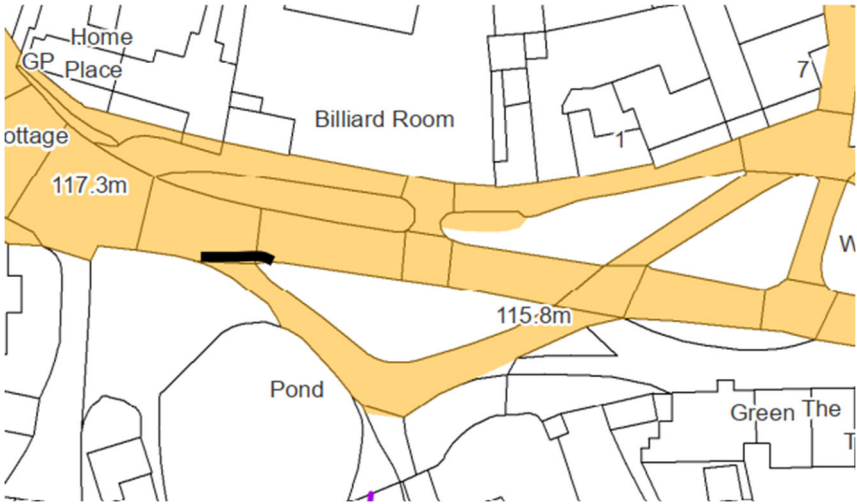
	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
6.12	Waiting Restriction Review – Batch advert – Chippenham Town See list of requests provided for info.	<p>25/01/24 KR to add additional requests to list and circulate TRO plans.</p> <p>30/04/24 Plans circulated with note tracker for information. Awaiting advert dates.</p> <p>It was agreed that the proposed No Waiting at Any Time on Queens Crescent will include No Loading at Any Time.</p> <p>10/10/24 Awaiting TRO advert. Expected to take place September 2024.</p>	<p>10/10/24 Awaiting advert. Issues around software change for TRO mapping have impacted this. TRO team currently working to clear backlog and advert expected soon.</p>		To note
6.13	4-22-18 Seagry Road, Sutton Benger	<p>25/01/24 Order issued to contractor. Awaiting implementation.</p> <p>30/04/24 Awaiting completion.</p> <p>25/07/24 Partially complete – 1no sign and high friction surfacing outstanding. Expected completion during w/c 5th August.</p>	<p>10/10/24 All signing, surfacing and road markings work complete. NAL socket to chase.</p>		KR
6.14	4-19-5 Hill Rise / Barrow Green, Chippenham – 20mph speed limit	<p>25/01/24 Cabinet member decision to proceed has been made.</p> <p>This can now proceed to implementation subject to confirmation of TC contribution.</p> <p>30/04/24 CTC to consider funding ahead of LHFIG in July.</p> <p>25/07/24 CTC funding confirmed. Order raised with contractor and expected completion mid-Sept.</p>	<p>10/10/24 Works are complete and 20mph operational.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
6.15	4-20-11 Fairfoot Close to Gascelyn Close	<p>25/01/24 Cycle Chippenham has secured £5k funding from Bath and West Community Energy which is to be used to fund the topographical survey and legal order process.</p> <p>Cycle Chippenham have also secured an additional £5k and are awaiting outcome of bid to landfill fund and bid to WW community fund. Borough Lands charity discussions are ongoing.</p> <p>£7k from LHFIG 2024-25 budget has already been agreed.</p> <p>LHFIG ask CTC to match this £7k contribution. CTC to confirm.</p> <p>30/04/24 CTC to consider funding ahead of LHFIG in July.</p> <p>Design progressing. Land transfer underway. Cycle Chippenham securing additional funding. The group thanked LC for his work to gather the required funding.</p> <p>Conversion order for RoW to be advertised.</p> <p>25/07/24 Awaiting conversion order advertisement and completion of land deal. Construction expected to take place in June 2025.</p> <p>KR to send plans to LC along with draft residents letter.</p> <p>LCWIP information can be found here Local Cycling and Walking Infrastructure Plans (LCWIPs) - Wiltshire Council once published.</p>	<p>10/10/24 The conversion order advert period has ended with no objections and therefore can proceed.</p> <p>Land deal is ongoing.</p> <p>Works scheduled to take place in March 2025.</p>		KR
6.16	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p>	<p>10/10/24 Works complete. Item to be removed from tracker.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers.</p> <p>All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p> <p>06/07/23 KR to review and report back to group.</p> <p>25/01/24 The 6no barriers can be removed for an estimated cost of £650.</p> <p>Allocation of funding is required from LHFIG and TC.</p> <p>Agreed subject to TC funding agreement.</p> <p>30/04/24 CTC to consider funding ahead of LHFIG in July.</p> <p>25/07/24 CTC funding confirmed. Order issued and works expected to be complete by end Sept.</p> <p>Letter drop to go out to residents in advance of works.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
6.17	4-20-15 A420 Ford – Crossing Points.	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23 Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p> <p>03/10/23 Proposed locations and standard detail included with note tracker.</p> <p>25/01/24 Awaiting funding</p> <p>This to be combined with the other A420 scheme.</p> <p>GW confirmed that one location preferred to start with rather than both. Old Coach Road chosen. £6k total</p> <p>Approve in principle subject to funding and confirmation from PC.</p> <p>30/04/24 Awaiting confirmation of contribution from NWPC.</p> <p>25/07/24 PC funding confirmed. Design progressing and to be issued.</p> <p>Construction expected in May 2025. Will be brought forward if resource allows.</p>	<p>10/10/24 Order issued. Works due to take place from 16th October 2024.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
6.18	Dropped kerbs exercise - Chippenham	<p>25/01/24 The following dropped kerbs have now been completed.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 032 – Culverwell Road</p> <p>KR to circulate updated list of dropped kerb locations with note tracker. Proposal for funding £8,000 from next years budget agreed. CTC to be asked to contribute £4000.</p> <p>30/04/24 It was agreed that the following dropped kerbs will be taken forward to implementation, subject to CTC contribution.</p> <p>001 – Wessex Road/Brook Street 002 – Neeld Crescent 003 – Neeld Crescent 022 – Coniston Road/Queens Crescent 019 – Sarum Road/Queens Crescent 026 – Allington Way</p> <p>25/07/24 Funding agreed. Works pack and order to be raised. Expected completion in March 2025.</p>	<p>10/10/24 Works pack issued for current batch. Works to take place Nov/Dec 2024.</p>		To note
6.19	4-24-06 The Green Biddestone	<p>We need double dashed lines to mark the end of a short road where it joins the main road on Biddestone village green (see attached map with black line showing location). This would indicate to drivers that this is a junction and that cars need access - currently some drivers regard it as a parking area,</p>	<p>10/10/24 Works complete. Item to be removed from tracker.</p>		To note

Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	<p>blocking access for residents. These lines would indicate it is a road and therefore drivers would be less likely to block it.</p>  <p>30/04/24 Funding up to £500 was agreed, subject to 30% contribution from the parish council. If possible, this lining will be undertaken when a lining crew visit Ford, thus reducing the cost.</p> <p>25/07/24 Funding agreed. Order issued and works expected to take place in August 2024.</p>			
<p>7. Items under review</p>				
<p>7.2</p>	<p>4-20-1 A429 Stanton St Quintin – request for pedestrian crossing</p>	<p>24/01/23 KR to circulate report once complete. 25/04/23</p>	<p>25/07/24 KR to continue to seek funding opportunities arising</p>	<p>KR</p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p> <p>06/07/23 Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p> <p>03/10/23 Opportunities for funding through development management still being sought.</p> <p>KR to find out if any funding available as part of solar farm development.</p> <p>LHFIG to write to Strategic Planning Committee and speak to development control officer to further highlight request for funding.</p>	<p>from local development.</p> <p>Note after meeting: funding potentially available through Landfill Communities Fund.</p>		
7.3	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p>	<p>25/01/24 Opportunities for funding through development</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p> <p>06/07/23 Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to included cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>	<p>management still being sought.</p> <p>It was agreed that if funding does not become available through development etc, then a substantive bid will be submitted in 2025.</p>		
7.4	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23</p> <p>LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p> <p>06/07/23 Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p> <p>03/10/23</p>	<p>10/10/24 RH/LC to write to Minister for Digital and Technology</p>		LC/RH

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>RH and LC to write to Michelle Donelan.</p> <p>25/07/24 RH and LC to write to MP.</p>			
7.5	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p> <p>1 - An updated safety assessment of Marshfield Road is needed. 2 - Review the impact of recent changes to traffic management on adjoining roads. 3 - Review road design/markings/signage. 4 - Reduction of speed limit to 20-mph 5 - Traffic assessment for best solution.</p> <p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p> <p>03/10/23 Site meeting held. Review for next meeting.</p>	<p>10/10/24 Cllrs confirmed that residents are on board. Keen to ensure ongoing communication through substantive bid process.</p> <p>KR to check CTC funding contribution.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Mike Crook has established that from a cycle perspective, it would be desirable to focus on other routes in the first instance however KR to review route in relation to resident's current concerns.</p> <p>25/01/24 Proposal issued with note tracker for consideration.</p> <p>KR to progress feasibility design for build outs and review traffic data once received.</p> <p>30/04/24 Feasibility plans developed and circulated with tracker.</p> <p>Traffic data is also provided with the note tracker. Data from 2024 shows that 85th percentile speeds are 29mph and average speeds are 25mph. Weekday vehicle volumes are around 15,000 per day.</p> <p>Cost estimate for construction is £37,000. This would be eligible for substantive bid. The group may wish to fund a topographic survey to allow a more robust design to be prepared to enhance the chance of success if a bid is to be submitted.</p> <p>It was agreed to fund a substantive bid with a total contribution required of £12,000. LHFIG are seeking a 50% contribution (£6000) from CTC.</p> <p>It was noted that discussions re cycle parking are ongoing with the cinema. A flat spot near the bus stop leading to ponding was also highlighted.</p> <p>RH to liaise with residents to update them regarding proposals.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.6	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a "black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p> <p>06/07/23 To be included in site visit and to review.</p> <p>03/10/23 Site visit undertaken.</p> <p>The footway under the rail bridge is part of CHIP7 right of way but is not owned by Wiltshire Council or part of the adopted highway.</p> <p>LHFIG can use funding to improve rights of way, however landowner permission would be required as well as permission to work under the rail bridge from Network Rail. Gaining this permission is likely to be a lengthy process and will have costs associated with it.</p> <p>25/01/24</p> <p>KR to speak to street lighting and open discussions with Network Rail.</p> <p>30/04/24 RH is in touch with Network Rail to discuss the possibility of providing lighting. KR to also raise with Atkins.</p> <p>25/07/24 RH awaiting response from Network Rail.</p> <p>KR awaiting response from Atkins street lighting.</p>	<p>10/10/24 Please see enclosed document regarding feasibility of lighting installation. The group acknowledged this would be a difficult and potentially costly process but asked KR to pull together information and move forward.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Both to follow up.			
7.7	4-23-30 Union Road Chippenham	<p>Union Road links New Road and Old Road to the back of the station. It is current 2-way, but is restricted in width and the nature of businesses on the street, traffic flow and pedestrian movements have highlighted its current provision is not fit for purpose to encourage positive and smooth flow of vehicles, cyclists and pedestrian traffic.</p> <p>Given the current use of businesses on Union Road, parking and access constrains to and from both New Road, Old Road and the rear station entrance it has been discussed with the Artisan Quarter committee, and proposed, for Union Road to be changed to a one way road leading from Old Road to New Road in an East to West direction. This would also involve pavement improvements, parking zone changes, cycle street parking and a contraflow cycle lane. Much of this change could be initially be completed through line painting works if needed, with a later phase to formalise the hard landscaping changes.</p> <ul style="list-style-type: none"> - The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting. - The Town Council asks that the LHFIG note the possibility for S106 funding to become available to support this highways improvement request, though this is subject to the determination of PL/2023/05290 to that effect. - It is further asked that any identified highways issues at or approaching the Langley Road junction are considered when addressing this request for Union Road. 	<p>10/10/24</p> <p>Topo now received and options being developed.</p> <p>S106 monies not available for scheme implementation.</p> <p>Options to be developed for consideration at next meeting.</p> <p>Consideration to be given to measures that restrict HGV movement.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>03/10/23 The group asked if there is any potential for funding from GWR for this.</p> <p>KR to review and report back. Also to look at S106 funding opportunities. Local businesses willing to contribute.</p> <p>25/01/24 An initial review is underway, with collision data reviewed (no collisions recorded) and site visit undertaken. Traffic survey has been requested to determine vehicle numbers using the road currently. This will inform the design process.</p> <p>A planning application has been made for conversion to residential (S106 agreement – asking if can be used for highway changes instead of current arrangement for sculptures in park).</p> <p>Artel keen to contribute. Businesses keen to do fund raising.</p> <p>KR to progress design options following review of traffic information.</p> <p>30/04/24 Traffic data has shown that around 800 vehicles per day use Union Road, with approx. 700 of those travelling in a westbound direction. 85th percentile speeds are 18mph and average speeds 13mph. There are no concerns around introducing a west-bound one-way system.</p> <p>The available carriageway space may not be able to accommodate all of the items requested. It is recommended that a topo survey be funded to allow design progression and a meeting held with interested parties to develop and agree the design. It is likely that this survey would be in the region of £2500.</p>			

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		<p>KR has arranged to discuss with colleagues involved in economic regeneration and planning to identify potential funding sources and how this may link with other aspirations within the town.</p> <p>The plans put forward by Artel are to be shared with KR. 25/07/24 Topo survey commissioned and awaiting CAD plans to allow design to take place.</p> <p>Funding available through S106 monies (may not be enough to deliver whole scheme).</p> <p>KR to follow up with Mike Crook re S106 monies.</p>			
7.9	4-23-33 Various side roads, Chippenham	<p>Request for side road treatments to provide pedestrian/cycle priority at a number of locations in Chippenham. Focus to be on Hungerdown Lane (East side) in the first instance.</p> <p>25/01/24 Site meeting held. KR to prepare options and cost estimate for side road junctions with Hungerdown Lane.</p>	<p>25/07/2024 KR to develop plans.</p>		KR
7.11	4-24-09 River Street Chippenham	<p>River Street is extremely dark as it has no street lighting. We attend Old Baptist Chapel and use the Borough parade carpark. The elderly congregation have expressed concern that they are worried for their safety as they may fall due to it being so dark. This also applies to the younger generation.</p> <p>We would be very grateful if a street light was erected in the River street lane or on one of the existing buildings, so we (and the general public) can see when it is dark.</p> <p>30/04/24</p>	<p>25/07/24 Awaiting Atkins input.</p>		Atkins

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		KR to discuss with Atkins street lighting to determine feasibility.			
7.13	4-24-13 Market Mead, Chippenham	<p>I am reaching out on behalf of my partner that lives in this area and other people I speak to in the area of Market Mead, as we have a huge issue with people parking on our road (Market Mead), it can range from people parking for school pick up and drop off to people leaving their cars days down here for the week to go on the train station as there isn't much we can do about people blocking drives here and weekends are just as bad to. The issue I am more facing is we must drive through a tunnel to park our cars. We get people parking opposite the tunnel just after the dropped curb meaning when they do this - parking on the road or the curb it makes it beyond difficult to leave our own parking area. One tunnel for the buildings is large but their side isn't big enough.</p> <p>I am trying to see if we can get some double yellow lines or a post opposite to prevent people parking there as we currently have a car parking there preventing us to get in and out. Any car bigger than a Fiat struggle to get them inside without any cars blocking us but when these cars park around the tunnel it makes it almost impossible and even worse if there is an emergency.</p> <p>30/04/24 Discussion to be had with residents regarding issue and potential solutions. Waiting restriction request not to be taken forward at this time.</p> <p>25/07/24 Residents survey to be taken forward by town councillors to gather more information.</p>	<p>10/10/24 Group asked for implementation of bollards to prevent problematic parking to be investigated.</p>		KR
7.14	A420 The Shoe – pedestrian improvements	The Shoe – the secondary schools in Chippenham are to be encouraged to include improvements in a bid to Taking Action on	10/10/24		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>School Journeys. Otherwise LHFIG will consider implementing this as a further phase of A420 works.</p> <p>It was agreed to fund a topo survey at an estimate of £1500 subject to a 30% contribution from NWPC.</p> <p>30/04/24 The topo survey quote has been received at £2050. Additional funding is required.</p> <p>Awaiting confirmation of contribution from NWPC</p> <p>25/07/24 Funding confirmed. Topo ordered and awaiting completion to allow design work to progress.</p>	<p>Topographical survey received. Further design development undertaken (see attached). Estimated cost of implementation is £16,000.</p> <p>NWPC to consider proposal.</p>		
	<p>4-24-14 Avebury Road to Queens Crescent, Chippenham – Cycle Link</p>	<p>Request for provision of cycle link to complete route. Please see enclosed form for details.</p> <p>25/07/24 KR to review feasibility</p>	<p>10/10/24 Please see enclosed briefing note.</p> <p>KR and LC to discuss.</p>		<p>KR/LC</p>
	<p>4-24-15 Kingsley Park, Chippenham – Cycle Link</p>	<p>Request for 100m cycle link to complete route. Please see enclosed form for details.</p> <p>25/07/24 KR to review feasibility</p>	<p>10/10/24 Please see enclosed briefing note.</p> <p>KR and LC to discuss.</p>		<p>KR/LC</p>
	<p>4-24-16 Park Lane Chippenham – Visibility concerns at crossing</p>	<p>Park Lane zebra crossing near the turning for St Pauls Street. The visibility for pedestrians and drivers is reduced here due to the parking spaces on the right-hand side of the road. I have been informed of several near misses where drivers have not</p>	<p>10/10/24 Matthew Short has letter dropped re</p>		<p>KR</p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>seen pedestrians who are crossing from the south side (St Pauls Street side) to the north (John Coles Park side). Often vans are seen parking in the disabled bay situated next to the crossing which reduces visibility considerably. There is a real concern for safety here due to the number of people that cross to use the park and to walk into town.</p> <p>I propose (based on the attached photos) that the current disabled bay is moved down to where the silver car is in the attached photo. The former disabled bay to have yellow zig-zag road markings to indicate no parking, installation of a 'No parking at any time' sign, the zebra crossing to be repainted and the crossing to have better LED lighting installed. It would improve visibility making it safer for pedestrians and drivers alike along a very busy road which connects the A420 Bristol Road with the B4158 Malmesbury Road, B4069 Langley Road and New Road.</p> <p>25/07/24 KR to review options for improvements to visibility at crossing.</p> <p>Crossing being repainted by area highways</p> <p>KR to check lighting situation with Atkins.</p>	<p>disabled parking and determined that 2 spaces are regularly used by blue badge holders. Could be relocated but 2 need to stay.</p> <p>KR to review parking and zebra crossing visibility.</p>		
	<p>4-24-17 Park Lane Chippenham – request for removal of disabled bays</p>	<p>There are 3 disabled parking bays on this road that have been put in many years ago on request of residents, the TRO map indicates that it was last updated in 2019, however since then all 3 of the people who asked for these discretionary bays to be added have either moved or passed away.</p> <p>Last year I spoke t the council to find out if these bays were legally enforceable as they are painted white and there are no signs to say that these are enforceable or hold a penalty charge and can be used by anyone. I have recently been given advice to confirm this. However, when speaking to parking services they say otherwise. But there is nothing in writing to say that these</p>	<p>10/10/24</p> <p>As above</p>		<p>KR/LC</p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>are enforceable, and direct you to look at the TRO map which isn't very clear.</p> <p>Parking is already a major issue on Park Lane for residents and now that PCN's are being given out regularly it is making an already difficult issue even harder for residents and causing a lot of upset.</p> <p>There doesn't appear anywhere as to why these bays are enforceable, the advice I have been given by Mike Youngs at Wiltshire Council as well as under disabled bays on the Wiltshire Council website also state that these bays are not enforceable.</p> <p>I would like for the TRO map to be updated to not include these bays as being not enforceable on Park Lane as it mentions on the Wiltshire council website and in line with advice I have been given with Wiltshire Council.</p> <p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>Councillors requested that the resident provide the exact location of the 3 separate spaces so this would be clear in the application.</p> <p>25/07/24 KR to determine status of disabled bays and discuss with Occupational Health</p>			
	<p>4-24-20 The Green/Station Road Christian Malford Visibility concerns and request for speed limit reduction</p>	<p>The Parish Council have concerns with vehicle, cycle and pedestrian safety at this junction as there is poor visibility of traffic coming from the south into the village. Following a pedestrian fatality at the junction in 1991, Wilts Council</p>	<p>10/10/24 Awaiting response from the Parish Council to proposal</p>		<p>CMPC</p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>purchased a triangle of land to help improve visibility, however, visibility is now obstructed by the hedge growing on the WC owned land and, despite our requests, we have been informed that it will not be removed.</p> <p>With driving speeds increasing there is a higher level of risk to all road users and pedestrians.</p> <p>We would like a scheme for junction improvements to reduce traffic speeds, possibly through signage and 'SLOW' roundels on the road surface and a commitment from Wiltshire Council ensure that their hedge is cut back as far as possible at least twice a year (either side of the bird nesting season March-August).</p> <p>We would also like advice on the possibility of the lowering the speed limit to 20mph within the village.</p> <p>25/07/24 KR to review and prepare plans/costings for road marking and signing changes etc.</p>	for introducing a STOP line.		
	<p>4-24-21 Queensfield Court, Parkfields, Chippenham – waiting restriction request</p>	<p>Access to Queenfield Court continuously blocked or difficult to access due to overhanging cars on drop pavement. Sometimes, my partner and myself have been unable to exit Queenfield Court to go to work, or enter when returning from work. My partner has also had abuse when asking people to move or not park there.</p> <p>Double yellow line on Parkfields, outside Queenfield Court, also partly along from the entrance (3/4 meters) as visibility is restricted making pulling out dangerous.</p> <p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p>	<p>25/07/24 H bar to be taken forward as part of lining works for waiting restriction implementation.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Councillors suggested that a white H-bar line might be more suitable for this rather than double yellow lines.			
	4-24-22 Lords Mead Pre-school, Chippenham – request for signing	<p>We would like a road sign added to the sign post which is on Hungerdown Lane pointing into Lords Mead showing Lordsmead Pre-School. It currently has a sign for St Peter's Primary school and the church and we would like another one that looks the same. This is not an issue but a request.</p> <p>We would like to have a sign added the same as those shown in the attached photograph with the wording Lords mead Pre-School. This would provide the community with the knowledge of the Pre-School.</p> <p>We would pay for the sign if that is what is needed or if preferred we can have the road sign made and put up ourselves with your permission.</p> <p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>Councillors suggested that the a sign be created that lists both schools (Lordsmead Pre-School and St. Peter's Primary School) instead of adding an additional sign to the post.</p> <p>25/7/24 KR to check status re pre-school signing.</p>	<p>10/10/24 Signing of the pre-school is not permitted however signing to the Church could be taken forward. KR to contact pre-school to discuss.</p>		KR
	4-24-23 B4069 Kington Langley	Risk of death/injury for residents of the postcode (SN15 5NF) when accessing Kington Langley village on foot. Isolation of elderly residents if unable to use their cars. This is a particularly dangerous stretch of road for the following reasons:	<p>10/10/24 Bring back to next meeting.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>1 The B4069 is a BUSY road as Chippenham has grown 2 The grass verges and hedges are only cut once a year. At present (and for most of the time) they are completely overgrown and inaccessible by foot 3 Traffic flow is affected as vehicles have to cross into the oncoming lane to avoid pedestrians 4 Langley Nurseries customers all drive there!</p> <p>We would like a permanent footpath to be constructed between our postcode (SN15 5NF) and the turn off to Sutton Lane. This would not need to be wide and would only be 284m in length (a similar footpath already exists between Sutton Benger and Draycot Cerne but just stops). We would suggest that it is on the left-hand side (towards Chippenham). It would be small-scale solution that would enable residents to walk and use the village facilities in complete safety with net environmental gain.</p> <p>Kington Langley PC reviewed this request at its 8 July 2024 meeting and resolved to support it. The parish has been concerned for many years about the safety of pedestrians and traffic along the B4069 section through the eastern end of the village. We realise creating a footpath as sought is likely to be problematic but consider any difficulties should not preclude the implementation of a path from being explored. We would appreciate consideration also being given to both extending the existing 40mph speed limit north to the SN15 5NF area as well as, ideally, reducing the speed limit to 30mph. Safety is paramount and both slower traffic and a footpath would clearly help to improve it.</p> <p>25/7/24 KR to review feasibility. Link from Sutton Road to Langley Nurseries.</p> <p>Review provision of crossing.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
8.	New Requests submitted since the last meeting				
8.1	4-24-24 Tiddlywink – Speed Limit Reduction and Footway	<p>There is a long standing desire by local residents to reduce the speed through Tiddlywink from 40mph to 30 mph which remains unresolved notwithstanding the support given by Cllrs N Botterill and N Holder.</p> <p>Undertakings were made in August 2023 by Highways to consider improvements to the walkway as well as an earlier promise by the Director of Highways to undertake a speed assessment.</p> <p>To date nothing has been done on either count. Preferably a reduction in the speed limit and if possible and cost effective some improvements to the walkway between Tiddlywink and the rest of the village.</p>	<p>10/10/24 Plan and estimate to prepared and discuss with parish council.</p>		KR
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>04/10/22 No update</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>			To note
9.2	4-21-1 Shared Use Path – Island Park	<p>Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>	To remove – will be part of development at Emery Gate.		To note

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9.3	<p>4-21-21 Hill Corner Road, Chippenham</p> <p>4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)</p>	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>	Look at vegetation clearance at junction.		<i>To note</i>
9.4	4-20-7 Bristol Road, Chippenham	<i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i>	06/07/23		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>	<p>There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		
9.5	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<ul style="list-style-type: none"> • HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069 <p><u>New issues</u></p> <ul style="list-style-type: none"> • Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. • The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. • There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café.</p> <p>This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House.</p>	<p>and change to speed limit.</p> <p>Arrange site visit. Planning application to be submitted in around a month.</p> <p>03/10/23 Site visit undertaken and email report included with note tracker.</p> <p>Planning application being submitted by Kin House.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		We are, of course, open to other ways to resolve this issue.			
9.6	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
9.7	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken</p> <p>06/07/23 KR to look at cost estimate as a priority.</p> <p>03/10/23 To provide a yellow box marking covering the junction (approx. 200m²), temporary signals are likely to be needed and as such the permanent signals would need to be switched off.</p> <p>Including traffic management, the cost estimate for providing the yellow box marking is £3500.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>This road is on the list for carriageway resurfacing. KR has asked for confirmation of dates and the possibility of including the yellow box marking as part of those works.</p> <p>Potential next financial year for resurfacing. To be put on hold until then.</p>			
9.8	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p> <p>06/07/23 Awaiting update following residents survey.</p> <p>03/10/23 Residents survey indicated that some residents would like to see a 20mph speed limit introduced, but others felt unlikely to be needed as parked cars slow vehicle speeds at present.</p> <p>Other issues highlighted were:</p> <ul style="list-style-type: none"> • School related parking on Yewstock. • Drivers using route to avoid traffic lights at New Road/Station Hill. • Possible closure of one end of avenue to prevent through movement – unlikely to be supported by all. <p>RH and LC to speak to KM about survey results.</p> <p>25/01/24 Cllr MacDermid has confirmed that residents are keen for 20mph limit.</p> <p>No action agreed by LHFIG at this meeting.</p>	10/10/24		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The group asked for the results of the survey to be made available for review.</p> <p>25/7/24 Await review of Hill Rise 20mph once implemented to determine if this will be taken forward for assessment.</p>			
10	AOB –				
10.1	Rowden Mile signing – wayfinding potentially to be funded by Siemens. Town Centre to South Point. Request for a ballpark cost of providing wayfinding. KR to speak to Mike Crook and Hannah Jones for additional background regarding development and land ownership.				
11	Funding Allocations made at this meeting				
11.1					
12	Date of Next Meeting - 9th January 2025 10am – Monkton Park				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£3,182.42**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

